

SHIMNA INTEGRATED COLLEGE

WAITING LIST POLICY

Shimna Integrated College is usually oversubscribed. When applications for places at the college are received, either for entry into year 8 or subsequent years, the published admissions criteria are applied and parent(s)/guardian(s) informed as to the outcome.

Should a Key Stage 3 place not be available due to oversubscription, the applicant's name will be placed on the waiting list automatically.

The waiting list is reviewed at receipt of each new applicant, and the published admissions criteria applied.

Should a place become available, that place will be offered to the applicant at the top of the waiting list according to the published admissions criteria.

In August of each year, a letter is sent to the parent(s)/guardian(s) of everyone on the waiting list in order to confirm whether they wish their child's name to remain on the list.

A waiting list is not maintained for admission to Key Stage 4 or to 6th form.

Parent(s)/guardian(s) are welcome to contact the principal to discuss the operation of the waiting list. Should a parent/guardian be unhappy with the operation of the waiting list, an appeal may be made to the Admissions Committee of the Board of Governors.

The Board of Governors agrees with, and fully supports the contents and implementation of this policy.