

DISCIPLINE COMMITTEE REMIT

In fulfilling their roles and responsibilities, the members of the discipline committee should be aware of their **legal responsibilities** in relation to disciplinary matters. They should also provide the best possible **support for the principal and teachers** as they implement the school discipline and bullying policies and deal with disciplinary matters on a daily basis. All that they do should be in cooperation and, where appropriate, in collaboration with the principal and his staff.

The main functions of the Discipline Committee are:

- To ensure that the legal requirements in relation to discipline, suspension and expulsion are adhered to in the college;
- To review the college's rules for student behaviour and its policy and practices in relation to discipline and student behaviour;
- To agree what is acceptable and unacceptable student behaviour;
- To ensure that the behaviour and anti-bullying policies are implemented and reviewed;
- To support the principal and staff with respect to their responsibilities in relation to discipline and student behaviour;
- To support the development of strategies designed to promote and encourage good student behaviour;
- To review and ensure the implementation of the suspension and expulsion policies and procedures;
- To ensure that proper records in relation to disciplinary matters are maintained in the College;
- To promote and encourage staff development among the staff in the College, including classroom assistants, canteen staff and playground duty staff, in relation to discipline and behaviour; and
- To establish a consultative process for ascertaining the views of the principal, teachers, students and parents in matters relating to discipline and student behaviour;
- To report and make recommendations to the Board of Governors.