

SHIMNA INTEGRATED COLLEGE

SPECIALIST SCHOOL

THE LAWNFIELD

KING STREET

NEWCASTLE BT33 0HD

GRANT MAINTAINED INTEGRATED SCHOOL

AGE RANGE: 11-18

ADMISSIONS NO: 100

ENROLMENT NO: 560

Telephone No: 028 4372 6107

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Principal: Kevin Lambe BA (Hons) MEd Dip Ed

Email: info@shimna.newcastle.ni.sch.uk

Chairperson Board of Governors: Jennifer Temple DipComm MSc

Web: www.shimnacollege.org.uk

OPEN DAY INFORMATION

Saturday 14 January 2017 from 2.00pm to 4.00pm - P6 and P7 students and their parents/guardians are warmly invited to attend. Principal's address 2.00pm. Parents are welcome to visit at other times by appointment.

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS TO THE SCHOOL

The Board of Governors, while retaining final approval, delegates to its admissions committee the task of applying its criteria. The admissions committee consists of the principal and at least three other governors.

ADMISSIONS CRITERIA

In the application of the criteria set out below, the Board of Governors will seek to reflect in the total number admitted to the college in 2017 a balance of the two main traditions of Northern Ireland. In order to achieve this aim the college will reserve a maximum of 20% of places for students from Other traditions. The remaining places will be divided equally between Protestant and Catholic applicants with any additional place being allocated to the main tradition which has the greater number of applicants. This method of distributing an odd number of places will be applied as required throughout the admissions procedure.

The criteria set out below will first be applied to members of Other traditions in the order set down and then to the Protestant and Catholic traditions in that order. In the event of there being fewer applications from either of the two main traditions than there are places available for that tradition, the balance of places will be allocated to the remaining main tradition, and to Other traditions equally. In the event of there being more applicants than places available, the Board of Governors has determined that the following criteria shall be applied in the order set down:-

The criteria shall be applied in the order set out below first to all applicants choosing Shimna as their first choice of post-primary school, then to those choosing Shimna as second choice and so on as required.

1 Integration

applicants who are transferring from a controlled integrated or a grant-maintained integrated primary school, as defined in the Education Reform Order (NI) 1989;

2 Siblings

applicants **all** of whose eligible siblings have attended an integrated, second level college;

3 College Employees

applicants whose parent/guardian is employed at or is about to take up employment at Shimna Integrated College in the academic year 2017/2018, **all** of whose eligible siblings have attended an integrated second-level college;

4 Eldest child

applicants who are the first child in the family to transfer from primary education since 1994;

5 Other applicants.

Tie Breaker

In the event of being oversubscribed in any of the above criteria, then selection for places remaining at that stage will be made by drawing a lot among the applicants under that criterion.

Lottery Procedure

The lottery procedure will be conducted by the principal and two other staff members or governors. The procedure is as follows:

- i** The names of all applicants in the group will be typed out in alphabetical order and a copy will be taken of the list;
- ii** The copied list will be cut into equal sections with each section bearing the name of one applicant;
- iii** Each section will be folded twice and put into a container;
- iv** The folded sections will be drawn out, one at a time, unfolded and the name on each section will be called out;
- v** As each name is called out, a number beginning with the number 1 will be inserted beside the corresponding name on the original list;
- vi** The names of all applicants in the group will be retyped, this time in the order drawn out;
- vii** The principal and the other two staff members or governors will sign and date the final list.

Applicants will be accepted in the order drawn out, beginning with number 1, up to the maximum number of places available. If an applicant on the list drops out, the order will not change. If a new applicant is allocated to the group, the original lottery will be scrapped and a new lottery held among the new applicants and those applicants on the lottery list but still unplaced. If necessary the procedure will be repeated up to the final date for the selection of applicants.

NOTES

- (a) "Eligible" is here defined as having transferred to a mainstream second level school from primary education since 1994.
- (b) Applicants will be accepted as eldest eligible if Shimna Integrated College was unable to accept a previous sibling due to over-subscription.
- (c) The religious tradition which an applicant belongs to will be determined by the Board of Governors with reference to any or all of the following:
 - (i) information supplied to the college by the applicant's parent/guardian on the college's own Admissions Information Form (or pre-enrolment form); or
 - (ii) information on or attached to the Transfer Form; or
 - (iii) the category of primary school which the student attended, ie controlled or maintained or other maintained status.
- (d) In the event of parent(s)/guardian(s) having more than one child eligible for transfer, an application must be made on behalf of each child for any of the children to be considered eligible.

Admissions Information Forms are available from the College. Potential applicants are advised to complete and return these forms to the college as soon as possible.

After the commencement of the 2017 school year the above criteria will be used for entry into Year 8 should admission become possible.

DUTY TO VERIFY

It is a matter for parents to provide all the information which is required by the college in order to apply its criteria and to ensure that the information is complete, accurate and verified. The Board of Governors reserves the right to withdraw the offer of a place made on the basis of inaccurate or incomplete information, and which might therefore deprive another applicant of a place.

WAITING LIST POLICY

Criteria for admission into years 9-12 and into 6th form, and our waiting list policy are all available from the college office and on the college website: www.shimnacollege.org.uk

APPLICATIONS AND ADMISSIONS

Year	Admissions No	Total Applications <i>ie.</i> <i>All preferences</i>	Total Admissions
2014	100	97	97
2015	100	94	94
2016	100	87	87